

**Town of Dover**  
**Board of Health, September 8 2008**

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Marie Hoffman, Board President, called the roll.

**ROLL CALL**

**PRESENT:** Marie Hoffman, Constance Sibona-Foster, Sandra Scarneo, Carolyn Blackman, Christopher Chapman, Donna Cook

**ABSENT:** Irene Hansen

**ALSO PRESENT:** Patrick Donofrio, Alderman  
Donald Costanzo, Health Officer

President Marie Hoffman welcomed Rosa Robledo, Christine Smith, Alicia Vinci and Sophia Bracamonte, nursing students from the College of St. Elizabeth. All were attending the board of health meeting as part of a community nursing class assignment.

President Marie Hoffman called for a motion to accept the minutes from the July 2008 Regular Meeting of the Board of Health.

**A motion to accept the minutes from the July 2008 Regular Meeting of the Board of Health** was made by Carolyn Blackman, and duly seconded by Sandra Scarneo.

**ALL AYES; NO NAYS**

**CORRESPONDENCE:**

1. Letter from the Northern NJ Maternal & Child Health Consortium to the HO dated 7/18/08; re: lead poisoning prevention program.
2. Letter from the NJDHSS to the HO dated 7/31/08; re: deputy registrar acknowledgement.

3. Letter from the NJDHSS to the Registrar dated 7/31/08; re: registrar acknowledgement.
4. Letter from Chilton Memorial Hospital to the HO dated 8/8/08; re: luncheon invitation.
5. Letter from the NJDHSS to the HO dated 8/12/08; re: PHPF grant notice of approval – 2<sup>nd</sup> half.
6. Letter from the NJDHSS to the HO dated 8/28/08; re: pandemic flu grant – final close out.

President Marie Hoffman asked if there was any significant correspondence. The HO mentioned the PHPF and Pandemic Flu grant letters.

#### **OLD BUSINESS:**

The HO stated that an amended Board of Health meeting schedule for the remaining meetings of the year and the first meeting of next year was duly published. A copy of the new meeting schedule was distributed to the board.

The HO gave the Board a short update on personnel and announced that Aracelis Orama received her registrar's acknowledgement from the NJDHSS, and also updated the Board on the status of the health department's office upgrade.

Copies of the monthly report and office files of food establishments that were inspected over the past month were distributed to the board.

The HO also distributed copies of an August 11<sup>th</sup> Daily Record article about Board member Connie Foster and her volunteering activities. The article was highly complimentary and focused on Ms. Foster's community service.

The HO informed Carolyn Blackman that a letter was sent to the recycling company requesting that the men working on the collection vehicles be reminded that they must return emptied recycling containers to the curb and not leave them in the street.

Regarding the bathroom facilities at Water Works Park, the Public Works Department installed new screens the week of July 7<sup>th</sup> and acknowledged that insects are always a challenge at the facility.

The Dover Health Department participated in the Senior Citizen Picnic held on Friday, September 5<sup>th</sup>. The health department volunteered one (1) worker and the public health nurse who conducted blood pressure screenings.

In reviewing the monthly report, Alderman Patrick Donofrio mentioned the sale of pet turtles at the Dover Flea Market. The HO stated that he visited the flea market and did not note any vendors selling turtles.

The HO stated that the summer season was active with animal control related complaints and septic system activities. This led to discussion about animal control.

### **NEW BUSINESS:**

The following programs are scheduled for the upcoming fall season:

- 9/15: Stroke Screening at MC Office of Hispanic Affairs (St. Clare's).
- 9/17: Multicultural Health Fair; lobby of St. Clare's (St. Clare's).
- 9/23: Male Cancer Screening.
- 10/9: Female Cancer Screening.
- 10/17: Substance Abuse "Guiding Youth to Success", Skylands (St. Clare's).
- 10/20: Influenza Vaccinations for Seniors.
- 11/8: Rabies Vaccination clinic for dogs and cats.

### **THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

Connie Foster raised the subject of dog bites and aggressive dogs, as well as people cleaning up after their dogs. Ms. Foster suggested that an article be written on the subject and submitted to administration for publication in the town newsletter.

Ms. Foster also asked the HO about the possibility of offering shingles vaccinations. The HO responded that he had explored the feasibility of shingles vaccinations and found that the vaccine was very expensive and required careful physician monitoring, and concluded that it was not a good fit for the health department.

Ms. Foster raised the subject of bed bugs, and expressed concerns about residents putting out old bed mattresses with "for free" signs on them. The issue of bed bugs was discussed in detail concluding with the board requesting that an article for the newsletter be written on the subject. Connie Foster stated that she had talked with the public health nurse who was in the process of writing on the subject.

Depositing old mattresses at the curb raised the subject of garbage collection. Alderman Donofrio stated that it would be helpful to residents if the town offered a disposal day for rubbish and bulky items which led to further discussion.

In a garbage related discussion on the subject of recycling things such as televisions, computer monitors and computers, the HO was requested to investigate costs associated with the recycling/reclamation of such items.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC  
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

Alicia Vinci asked if the health department provided childhood immunizations for indigent children. The HO responded that a Federally Qualified Health Center (FQHC) was established in Dover called the "Zufall Health Center" that operates the "vaccine for children" program. The FQHC provides "well-baby" care as well as acute/sick care for the medically underserved that is both comprehensive and continuous.

The address of the Zufall Health Center was provided for reference.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Christopher Chapman and seconded by Sandra Scarneo.

**ALL AYES; NO NAYS**

**MEETING ADJOURNED**